

Mouldsworth Parish Council Meeting Monday 24th July 2023

FINANCE SECTION NOTES

Parish Council Accounts:

Quarterly summary: Shows the only expenditure so far this financial year is Zurich Insurance £196.

Signatories on Bank Mandate - We have gone overdrawn on one of the accounts as we were unable to transfer money between accounts because of an old bank mandate mix-up. This is being sorted out with the mandate team at Barclays Bank. We will then have Martin Garnett and Geraint Jones as joint signatories.

Annual Governance and Accountability Return 2022/23 Part 2:

We received the following from PKF-Littlejohn our external auditors on 10th June:

CH0141: Receipt of documents - notification of exempt status, 2023. This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2023 submitted to us for Mouldsworth Parish Council. By notifying us that Mouldsworth Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

Poors Land Charity Accounts (Charity number 242165)

The Poors Land Charity trustees are traditionally the Parish Councillors. The Charity is not legally connected to the Parish Council. The accounts are filed annually with the Charity Commission.

Income - £240 from rent of 2 fields in Oscroft owned by the charity, plus bank interest.

Expenditure (donations) - June donation of £1000 to Manley Pre-School (via Ashley Price) towards fundraiser for their leaking roof repair.

Bank Balance - Combined accounts £2,419 at end June, so still some money left to spend/give away.

Two Charity Bank Accounts - We are now getting some bank interest so not as urgent to reduce to one account from two.

Annual Accounts Filing to the Charities Commission: This would normally be completed by now but the Charities Commission is updating their website and filing has been delayed by them until August.

Finance section calendar by meeting:

February - Financial Standing Orders, Risk Assessments, Internal Auditor reappointment

May - AGM, Annual Accounts for year ending 31st March, Annual Audit procedures.

August - GDPR review, confirmation of Audit sign-off, confirmation of Charity Account filing

November – Annual Budget

Signed: **Martin Garnett** – Treasurer Mouldsworth Parish Council