

## Mouldsworth Parish Council Meeting Monday 29<sup>th</sup> January 2024

### FINANCE SECTION NOTES

#### **Parish Council Accounts:**

**Quarterly summary:** Shows all incomes and expenditures and a balance of £15,449.  
Details:

**Parish Council notice board:** We received £1400 from Sabre Insurance (the drivers insurance company) as 'full and final settlement' for the damaged notice board (see attached). We paid out £1542.00 for the new notice board to FM Joinery Ltd of Frodsham. We will claim the £257.00 of VAT back in due course.

**Website renewal:** Simon Sherlock has renewed our Weebly '2 year Starter Site' website for £98.63 . Even though we are probably moving to a new site we need to keep the old one going for now.

**Confirmation of Bank Account:** The Barclays PC bank account is now finally working correctly with correct signatories (Martin G. & Geraint J.).

**Annual Budget 2024/'25:** Made at last meeting, no significant changes yet foreseen.

**Internal Auditor reappointment:** I need authorisation from this meeting to confirm Joanne Monks (Clerk to Delamere & Oakmere PC) as our internal auditor again.

#### **Poors Land Charity Accounts** (Charity number 242165)

The Poors Land Charity trustees are traditionally the Parish Councillors. The Charity is not legally connected to the Parish Council. The accounts are filed annually with the Charity Commission.

**Income** - £240 from rent of 2 fields in Oscroft owned by the charity, plus bank interest.

**Expenditure (donations)** - June donation of £1000 to Manley Pre-School (via Ashley Price) towards fundraiser for their leaking roof repair.

**Bank Balance** - Balance equals £2,425 at end December, so still some money left to spend/give away.

**Two Charity Bank Accounts** - As decided at the last PC meeting the Charity savings account '90787027' has been closed leaving us with only one charity account '90168459'. This will simplify accounting.

#### **Finance section calendar by meeting:**

**February** - Financial Standing Orders, Risk Assessments, Internal Auditor reappointment

**May** - AGM, Annual Accounts for year-end 31<sup>st</sup> March, Annual Audit procedures, Insurance renewal

**August** - GDPR review, confirmation of Audit sign-off, confirmation of Charity Account filing

**October/November** – Annual Budget

Signed: **Martin Garnett** – Treasurer Mouldsworth Parish Council