

MINUTES OF MOULDSWORTH PARISH COUNCIL QUARTERLY MEETING
MONDAY 23RD JANUARY 2017

Councillors Present

Cllr G Jones
Cllr P Willis
Cllr M garnett
Cllr S Parkinson
Cllr H Paesler

Non Residents in Attendance

Cllr E Johnson

17/464 **Minutes of last meeting:**

Proposed by Cllr P Willis, seconded by Cllr M Garnett.
Minutes signed as a true and accurate record by Cllr G Jones (Chairman).

17/465 **Matters arising:**

The Planning Consultant, Graham Trehwella prepared representations opposing the planning application 16/04609 for 3 houses in Smithy Lane. His fee was £150.

17/466 **Finance:**

Cllr Garnett explained the accounts. It was agreed that the Precept would remain the same as last year. The internal audit for the financial year will be carried out by Joanne Monks. The Financial Standing Orders were re-viewed and adopted and the Mouldsworth Parish Council Risk Assessment was reviewed and adopted. The Quarterly Forecast was presented and explained.

17/467 **Planning:**

16/04401 The Paddocks - Stable Lane - Approved
16/0454/1 The Rookery - Porch - Approved
16/04609 Smithy Lane - 3 Houses - Refused
16/05347 Wych Elm - Stable Lane - Raised Roof - Approved
16/05318 Holly House - Station Road - Oak Framed garage - Approved

17/468 **Correspondence:**

- 1) Mouldsworth Parish Council were approached about poor mobile phone reception in the area. The coverage is dependant on various mobile provider networks of which there are several. Choice of mobile phone provider is an individual decision and complaints should be directed to individual providers.
- 2) There have been three Freedom Of Information requests which have been answered.
- 3) Request for financial assistance was received from Manley Bowling Club. The club is not eligible for Section106 funding. Mouldsworth Parish Council are therefore unable to help at this time.
- 4) It has been noticed by a number of residents that the water quality has deteriorated. United Utilities have said that the works on a major burst have taken longer than expected but the supply is due to be switched back by 27th January and there should be a noticeable difference by Wednesday 1st February.
- 5) A request for assistance was received from the North West Air Ambulance Charity. It was agreed that we would not donate at this time.

17/469 **Any Other Business:**

1) The subject of producing a Parish Plan or Neighbourhood Plan was once again discussed at length. A Parish Plan is an optional document which is community led. It identifies a 'wishlist' of amenities to improve economic, social and environmental well-being in the Village. They are not always recognised by the local planning authority. A Neighbourhood Plan is primarily about the use and development of land and buildings. It is a vision for where and what type of development should happen in the village. It is to promote development set out in the local plan and can not prevent development or conflict the Local Plan.

The Local Plan sets out the big decisions on planning for the future. At present there are no plans to develop or release any Green Belt to development and Mouldsworth is located within a Green Belt area. Cllr Johnson believes that at present Mouldsworth is protected by the Local Plan, which states that "Development identified can be met without Green Belt release". It was therefore concluded that neither a Parish Plan or Neighbourhood Plan would be appropriate.

- 2) There are ideas to develop the dis-used railway running from Helsby through to Mouldsworth. Cllr Paesler attended a meeting to find out more information. The project is being progressed as it has been identified in the Helsby Neighbourhood Plan. Nothing yet has been agreed and there are many issues concerning funding, maintenance and ownership. A feasibility study is still to take place.
- 3) There are still funds available under Section106, which is traditionally used for play equipment. Ashton Hayes Sports and Recreation Association would still like to extend the play area on the parish field. It was agreed that Cllr Parkinson should invite them to submit an up-to-date proposal and quote for funding.
- 4) Cllr Willis enquired about the Ashton Hayes Timebank. Cllr Johnson commented that at the moment they were financially viable.
- 5) Cllr Willis enquired about the status of the Forest Homes application for planning permission for 37 Cabins in Delamere Forest. Cllr Johnson said that there has been no update.
- 6) It was agreed that Cllr Parkinson should report the deterioration conditions of the roads in the Parish, especially along Nortons Lane.

Date of next meeting and AGM: Monday 24th April 2017

The meeting closed at 9.00pm

MOULDSWORTH PARISH COUNCIL

15/10 Outturn		15/17		17/10 Budget
		Budget	Actual	
	Income			
1030	Precept	1030	1030	1030
4854	New Homes Fund Contrib. H10 10-16	0	0	0
0	VAT Mediam	0	0	0
0	New Homes bonus	0	0	0
6454	Total	1030	1030	1030
	Expenditure			
75	Chesham Assoc. Local Councils	75	69	80
8	Councillors Expenses	8	7	10
159	Insurance	159	164	170
6	Audit Fee	69	0	60
101	Electon expenses	0	0	0
20	Chesham Community Action subs	20	20	20
0	Website	100	0	100
0	Ch.M.C. induction pack/workshop	0	30	0
350	Churchyard maintenance	350	350	350
31	Worship Remembrance Day	0	40	0
0	Jubilee coins	0	264	0
0	Manley Village Hall defibrillator pads	0	80	0
0	Garden voucher for Lewy's	0	90	0
0	Sewer report	0	260	0
0	Printing Councilist	0	180	0
0	Parish Notice Board	0	390	0
0	VAT	0	0	0
624	Total	764	2285	800
-7630	Net Expenditure	-834	863	-800
	Bank Balance			
8329	Balance b/f at year start (1st April)	16059	16059	17400
-7630	Net Expenditure	-834	863	-800
16059	Balance at year end (31st March)	17725	16922	16600

Budget 2017/18 agreed at Parish Council meeting 1st November 2016

Chairman:

Treasurer:

[Signature] 23/1/17

[Signature] 23/1/17

MOULDSWORTH PARISH COUNCIL

FINANCIAL STANDING ORDERS

Adopted at Parish Council Meeting 23rd January 2017

1. The responsible financial officer (RFO) shall be culy elected Treasurer for the year at the AGM.
2. The RFO shall be responsible for the production of the appropriate income and expenditure report to the Council at its regular meetings. This will highlight actual income and expenditure against forecast/budget.
3. The RFO shall propose a candidate for the Internal Auditor at the meeting prior to the Audit period. This will be a local equivalent Parish Council Clerk/Treasurer. The RFO is authorised to carry out a reciprocal internal Audit as required.
4. The RFO shall be responsible for compiling and completing the Annual Audit Return. This will be audited by the Internal Auditor. The completed Return will be sent to the External Auditor in due time. Matters arising from the Auditors report will be dealt with in a timely manner and reported to the next Parish Council meeting.
5. There is no capital account or salary account in this Parish.
6. The Parish Precept shall be decided at the AGM.
7. All monies received shall be passed to the RFO who will bank them as soon as practical.
8. All payments shall be by cheque (or written letter of bank transfer) with two signatories, each of whom shall initial the cheque book counterfoil.
9. The Clerk may incur expenditure on behalf of the Council up to a limit of £50 if it is of an urgent nature and cannot be referred to the next meeting.
10. Councillors can incur travelling expenses up to £50 to other council meetings or training courses etc, which will be reimbursed as soon as possible.
11. The RFO will complete a VAT return when due.
12. The RFO will purchase insurance appropriate to the needs of a small Parish Council.
13. The RFO will coordinate a Risk Assessment to be carried out annually.

[Signature]

MOULDGWORTH PARISH COUNCIL

15/16 Out-turn		16/17		17/18 Budget
		Budget	Actual	
	Income			
1600	Precept	1600	1600	1600
6854	New Homes Bonus Comm. Fund 15-16	0	0	0
0	Vat Reclaim	0	0	0
0	New homes bonus	0	0	0
6454	Total	1600	1600	1600
	Expenditure			
75	Cheshire Assoc. Local Councils	75	88	90
350	Churchyard maintenance	350	0	350
0	Councillors expenses	0	7	10
155	Insurance	159	164	170
0	Audit Fee	00	0	60
131	Election expenses	0	0	0
31	Wreath Remembrance Day	0	0	0
20	Cheshire Community Action subs	20	20	20
0	Website	100	0	100
8	CHALC Induction packs/workshop	0	30	0
0	Jubilee costs	0	754	0
0	Manley Village Hall defrictor pads	0	80	0
0	Garden voucher for Lowry's	0	50	0
0	VAT	0	0	0
824	Total	764	723	800
-7630	Net Expenditure	-836	-877	-800
	Bank Balance			
5329	Balance b/f at year start (1st April)	15950	15859	
-7630	Net Expenditure	-836	-877	17400
1659	Balance at year end (31st March)	17185	17836	-800
				16286

Budget 2017/18 agreed at Parish Council meeting 1st November 2018

Chairman:

G. Jones 1/11/18

Treasurer:

D. Holt 1/11/18